

OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: FEBRUARY 12, 2018

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:30 P.M.
2. **Pledge of Allegiance**
3. **Roll Call, Establish A Quorum:** Tom Christensen, John Vojta, Ted Ritter, Jim Swenson, Doug Olson, Tom Martens, Town Clerk. Marion Janssen, town treasurer was absent. Mr. Vojta left the meeting at 7:20 P.M.. There were also 22 other people in attendance.
4. **Open Meeting Verification:** Mr. Christensen noted that he had posted the meeting agenda at three locations in town on February 9, 2018 before 5:00 P.M.
5. **Approval of the Agenda:** Motion Vojta seconded Swenson that the agenda be approved in any order at the discretion of the chairman. By a voice vote: Yes – 5, No – 0. Motion carried
6. **Read and Approve Minutes of Past Meetings:** Motion Ritter seconded Olson to dispense with the reading of the minutes and that the minutes of the January 8, 2018, January 15, 2018, and January 29, 2018 town board meetings are approved. By a voice vote: Yes – 5, No – 0. Motion carried.
7. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less:** Brian Cooper stated that he thought that the candlelight walk was excellent.
8. **Report of the Standing Committees:**
 - a. **Zoning:** Mr. Ritter noted that the committee would be working changes in the State Budget concerning short term rentals.
 - b. **Finance:** Mr. Christensen noted that the committee's recommendations were later on the agenda.
9. **Report of the Special Town Committees:**
 - a. **Lakes Committee:** Mr. Ritter had nothing to report.
 - b. **Non-Motorized Trail Committee:** Mr. Swenson stated that over 120 people attended the candlelight walk at the Awassa Trail property. All of the comments have been very positive.
10. **Report from Lake Districts and Other Organizations:** There were none.
11. **Discussion /Action Items:**
 - a. **Payment of Bills:** Motion Swenson seconded Olson that golf course account checks 15736-15744, general account checks 25292-25370 and direct deposit checks DD109-DD208 be approved along with the following bills: Monroe Truck \$60.46—nuts and bolts; Menards \$65.46—outdoor antenna; MSA Professional Services \$1,500.00—Chip Seal study By a voice vote: Yes – 5, No – 0. Motion carried.
 - b. **Town Chairman's Report**
 1. **Big St. Germain Culvert Update:** Mr. Christensen reported that after several weeks of no word, Legacy has asked for documentation concerning the money owed to local people for work on the Big St. Germain Drive culvert.
 2. **Ambulance Contract with the Town of Plum Lake:** Mr. Christensen noted that the ambulance contract with the Town of Plum Lake had been signed and finalized.
 - c. **Public Works Report by John Vojta:**
 1. **Truck Update:** Mr. Vojta reported that a new harness had been installed on the Freightliner and that it seemed to be working well. The underneath blade on Nathan Gebhardt's truck had been welded and fixed. The loader has been welded and hopefully the vibration problem has been taken care of.

2. **New Community Park Bathroom Update – Recommendation to go to bid for New Bathroom Construction for Community Park Area.:** Mr. Vojta stated that the specs for the new park bathroom are ready to go out for bid. The specs are asking for all Kohler fixtures so that the contractors are bidding apples for apples. The building will be 28' x 42'. The ladies bathroom will have four stalls. The men's will have two stalls and two urinals. There will be room for storage and a slop sink. The bids are for a project cost only. The plans for the building are not final. Motion Swenson seconded Vojta that the town seek bids for the new town park area bathroom. All sealed bids should be sent to P.O. Box 7, St. Germain, WI 54558, attention Jim Swenson no later than March 15, 2018. Bidders should contact Jim Swenson at 715-891-6680 or Tim Ebert at 715-891-1395. By a voice vote: Yes – 5, No – 0. Motion carried.
- d. **Continuing Discussion on the Red Brick / Community Center Building Project:**
1. **Discuss how the Elementary School gym might help meet the needs of St. Germain residents who feel the new Community Center gym facility will be inadequate.:** Tony Duffek, principal of the elementary school handed out the Northland Pines contract for the use of the school's facilities. Exceptions are made for some organizations, but for the use of the elementary school gym, someone would have to have a certificate of insurance, pay a fee, and pay for a custodian to be on duty. Mr. Christensen asked if the town could permanently schedule an event and pay for the use of the gym. Mr. Duffet said that there would still be the problem of working around other events. Several people were present to inform that board that they wanted a full gym in the new building rather than just one basket on one end. Mr. Ritter explained that if the entire community room had an open ceiling, the divider walls that were planned would be open above the dividers. Mr. Christensen added that Ms. Hamlin from Funktion had said that there were ways of improving the acoustics even with the open ceiling. It was also pointed out that if the divider walls were opened, there was no access to a bathroom from the half gym area without going outside.
 2. **Discuss the possible need for developing a plan for exterior public recreational facilities near the Community Center:** Another issue that came up was an outside basketball court and other recreational areas. Mr. Christensen stated that the board has not really looked at outside recreation. It was suggested that a park planning committee be formed.
 3. **Concerns and Discussions of Usable Space for Different Community Organizations:** The Prime Timers room was also a topic of concern. Mr. Christensen stressed that Lois Reudiger did the scheduling and that any group could use the room. The room wasn't exclusively a Prime Timer room. Several of the people who were present said that they were unaware of what was going on. Mr. Ritter said that everything has been posted on the town website and under constant contact
- e. **Adopt Credit Card Resolution, Policy and Employee/Elected Official Usage Agreement:** Motion Ritter seconded Olson that Resolution SG18-02-1, A Credit Card Resolution, the credit card use policy, and the employee or town official credit card agreement be approved as presented. By a voice vote: Yes – 4, No – 0. Motion carried.
- f. **First Review – Code of Ordinances – Chapter 15 – Town Park Rules:** Mr. Ritter handed out a first draft of the town park rules. Tim Clark thought that nobody should be allowed to spend the night in a town park at all. Questions concerning the flea market, Pig In The Pines and gun show came up. There was a suggestion that the bathrooms be left open. It was recommended that the use of grills in designated areas be removed and that the use of grills under the pavilion be prohibited. Mr. Ritter questioned loud music at events. The music is to stop by 10 pm in the current ordinance, but Mr. Ritter thought that maybe it should be earlier. The only fireworks to be allowed should be the town's fireworks display. Personal fireworks need to be defined. Mr. Ritter will bring the town park rules back in March.
- g. **Request from the Fire Chief to have Public Works Employees Transport Fire Trucks to Repair facilities out of the Area:** Motion Vojta seconded Swenson that item 11g. be tabled until Fire Chief Tim Gebhardt can attend the meeting. By a voice vote: Yes – 5, No – 0. Motion carried.
- h. **Memorials at the Golf Course – There needs to be a Policy to allow or not allow Individual Memorials at the Golf Course. If they are going to be allowed, then the Policy must include guidelines for the Memorials:** Mr. Christensen read a letter from Ms. Jacobsen asking permission to place a memorial for her late husband at the golf course. Mr. Christensen added that currently there are two memorials at the golf course. There are no guidelines. The committee, Mr.

Christensen, Mr. Swenson, Arron Becker and Margo Rogers, recommends that memorials not be allowed. Mr. Ritter thought that memorials could be allowed if the town picked the style, the location, and the type of plaque. Mr. Ritter also thought that there should also be a time limit for the memorial to be displayed. Mr. Christensen said that there needed to be rules and that, if there were to be more memorials, they would have to be standardized. Ms. Rogers suggested that the memorial be a board that is put up in the pro shop with the names of the people. Mr. Becker said that there would be room for 34 to 37 benches, but after that, what would be done. Mr. Christensen said that the committee would come back to the town board with an official recommendation.

- i. Finance Committee Recommendations for 2018 Loan Payments:** Item 11i had been moved before item 11a. so that the recommendations could be approved prior to approving the checks. Mr. Vojta read the recommendations for the loan payments from the finance committee minutes. Motion Olson seconded Ritter that the town board accept the recommendation from the finance committee and pay off the Awassa Trail loan for \$255,948.35; to pay the regular installment on the People’s fire truck loan for \$33,898.08; and to pay a principle payment of \$79,742.38 towards the mBank road loan for a total of \$ 369,588.81. By a voice vote: Yes – 5, No – 0. Motion carried.
- j. Finance Committee Recommendations for 2018 Budget Adjustments:** Mr. Christensen noted that the following changes had been recommended to the town budget for 2018: Increase the transportation aids to \$209,300.00; add \$4,000.00 for forest cropland; reduce the ambulance fees to \$56,250.00; change the carryover balance to \$159,181.80; reduce the ambulance on call pay to \$26,280.00; reduce the ambulance run pay to \$8,500.00; reduce the ambulance claims processing to \$14,100.00; reduce the ambulance equipment to \$20,000.00, reduce the highway salaries and benefits to \$163,683.00; show the mBank road loan payment of \$212,604.49; show the Integrys Lane payoff of \$255,948.35; show a carryover balance of \$80,999.80 used to balance the budget; show an available carryover of \$49,524.80 ; show \$28,775.00 had been paid for fire truck repairs from the carryover; show that \$2,700 had been paid for well monitoring from the carryover; and add an additional payment of \$23,827.85 for truck repairs to be paid from the carryover. The total budget is \$1,507,324.80. Motion Christensen seconded Vojta to accept the recommendations from the finance committee and to amend the 2018 budget as suggested. By a voice vote: Yes – 5, No – 0. Motion carried.
- k. Approval of Bids for 2018 Chip Sealing of Town Roads:** Mr. Christensen noted that a bid of \$67,392.00 had been received from A-1 from Wisconsin Rapids; a bid of \$67,547.52 had been received from Fahrner from Plover; and a bid of \$57,348 had been received from Pitlik & Wick from Sugar Camp. The bids had been opened on January 9, 2018. MSA Professional Services had prepared the specs and published the notices. Motion Christensen seconded Olson to award the bid for the 2018 Chip Sealing of the Town Roads to Pitlik & Wick in the amount of \$57,348.00. By a voice vote: Yes – 4, No – 0. Motion carried.
- l. Beaver Control Contract for 2018 Calendar Year:** Motion Swenson seconded Olson that the town approve the 2018 beaver control contract for \$400. By a voice vote: Yes – 4, No – 0. Motion carried.
- m. Approval of Ayers Associates Landfill Monitoring Contract for 2018:** Motion Christensen seconded Ritter to approve the 2018 landfill monitoring contract with Ayers Associates for \$2,800. By a voice vote: Yes – 4, No – 0. Motion carried.

12. Next Regular Town Board Meeting Date – Monday, March 12, 2018, 6:30pm, Community Center: .

13. Adjourn: Motion Swenson seconded Olson that the meeting be adjourned. By a voice vote Yes – 4, No – 0. Motion carried. Meeting adjourned 9:48 P.M.

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor